



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

NICK LYON
DIRECTOR

MEETING MINUTES
RECIPIENT RIGHTS ADVISORY COMMITTEE

May 11, 2017
1:00 – 3:30 p.m.
Lewis Cass Building
3rd Floor Conference Room
Lansing, MI

Members

PRESENT: Margaret Stooksberry, Norm DeLisle, Shaun Thompson, Basil Scott, Michael McCue

PHONE: Jennifer Gorman, Vendella Collins, Michelle Milligan

PRESENT: Kristen Jordan, Debra Schmitz, John Sanford

Call to Order – 1pm

Approval of Agenda – Motion for adjustment in agenda to incorporate Budget presentation by Kristen and Debra.

Margaret Motion – Norm – Second. Motion Carries

Corrected agenda motioned for approval by Michael; Second by Norm. Motion carried.

Approval of Minutes Margaret Motion – Norm Second

New Business - ORR Budget update by Kristen and Debra. 2017 budget is 2.7 million; 2018 total will go up due to economic adjustments. Proposal for change are due this summer and budget staff will be available to assist with any questions prior to submission of any proposals. Overall ORR budget process and proposed timelines where discussed; discussion ensued.

John states an ongoing battle with the Department regarding Administrative Rule changes and code language. The Rule is no longer in existence but it provides the intent of what the legislature intended to provide for ORR.

2016 funding and FTE was given. John states his comments were informational for budget and he will discuss with Nancy from a Department standpoint.

Kristen states that communication have previously taken place with John about the budget concerns. And they are open to discuss with Committee any concerns. Budget can be provided to Committee.

Old Business – Question for Nick: Email Shaun discussion points.

Director's Report: Meeting with Nancy will focus on Annual Report. The recommendation for this year are identical to last year's report. Recommendation from last were very beneficial. John looks forward to talking to Nancy regarding the recommendations and asks the Committee to review them as well.

Final approval for a reorganization in the Central office has been received. ORR has one position eliminated; previously held by Cynthia Ward and created two new positions. 1. Director of Hospitals; 2. Director of Training, Education and Compliance. Information and referral and assessment will report to the Director of Training, Education and Compliance.

ORR will continue to provide technical assistance to LARA. John is seeking possible changes to try to enhance and provide more technical assistance – maybe having a monthly conference call or webinar for technical assistance. He has additional plans for ORR but was limited because of Budget stating he does not have funding for his plans. John seeking to have more clerical staff in facilities or student positions. John also requested a Trainee to perform two functions; 1. Provide assistance with training and 2 write grants for funding sources to further operations. Basil asks does the grants become a part of ORR budget. John stated NO. Babelon gave a grant to ORR (\$100k) a year for five years which funded a position at a facility to help patients. The program ran well; at the end of the grant Director of the facility wanted program to continue. The Department couldn't continue to fund the project so it ended.

2019 budget programs for changes, John is seeking to request these two areas for approval.

Staff report: Training information provided. Basil asks what is online training. John state they are online annual training. New staff training is online also. Training was created through meetings with MPHI to develop a new training session located which is located on intranet not website. Michael asked about having evaluations instead of numbers; stating it would be more interesting.

Discussion turns to the process of Appeals and written reports. Michael states reports are poorly written; John seeks more detail so that he can share with ORR staff if needed and stated if reports are from private hospitals he has no control over that. Discussion ensues.

298 Update: Norm shares Integrated Care documents and discussion ensues.

Election of Policy Review Liaison: Norm seeks to hold this position; Basil Motions for approval of Norm to be Policy Review Liaison and Darlene Seconds. Motion carries.

Meeting adjourned at 3pm